

# All Saints' Episcopal Church

209 West 27th Street  
Austin, Texas 78705  
512-476-3589  
allsaints-austin.org

June 10, 2022

## **Associate Rector (Full-time)**

All Saints' Episcopal Church in Austin, Texas (Diocese of Texas) is looking for a full-time Associate who will assist the Rector as the parish rebuilds from a long interim period and the pandemic.

### **Responsibilities include** (but are not limited to):

- Primary responsibility of ministry to children, youth, and their families. Includes Christian Formation and special programming for children, youth, and parents.
- Working collaboratively and constructively with laity of all ages to empower and equip them for ministry and leadership.
- Regularly serving as preacher, celebrant, and assistant in our liturgies. Primary responsibility for Sunday children's sermons.
- Assist in providing sacramental instruction and other educational offerings.
- Assist in providing pastoral care including hospital and home visitations and serving "on call."
- Other duties assigned by the Rector.

### **Required Knowledge, Skills & Abilities:**

- Healthy, vibrant spiritual life and a passion for the Gospel.
- Spiritual maturity, self-awareness, and authenticity.
- Ability to work in collaboration with others.
- Strong verbal and written communication skills.
- Self-starter, entrepreneurial, critical and creative thinking skills.
- Successful at gathering and organizing people.
- Professional accountability and transparency.

### **Required Education & Experience:**

- Minimum education: Master of Divinity.

- Episcopal priest in good standing with minimum of 2 years of experience as full-time ordained minister in an Episcopal parish.

**Benefits:**

- Housing provided, located less than 2 miles from the church and with proximity to hiking trail. Utilities included.
- Per Episcopal Diocese of Texas policies:
  - Paid vacation: 30 days per year, including 4 Sundays.
  - Continuing Education: 14 days, including 2 Sundays (or primary Eucharistic celebrations) are annually designated for continuing education pursuits, with full pay and allowances.
  - Medical insurance.
  - Pension Contributions.
  - Sabbatical offering: 2 weeks accrue per year, with 3-month sabbatical after completing 6 years of service),
  - Maternity/Paternity Leave: Minimum of 6 weeks, and maximum of 12 weeks. Cleric must negotiate the length of leave with the Vestry and Rector.
- Hiring for this position is contingent on satisfactory completion of a background check and certification in the Diocese of Texas' Safe Church Program: Safeguarding God's Children and Safeguarding God's People.

**Please email cover letter, résumé, and OTM to:**

All Saints' Episcopal Church  
Attn: The Rev. Genevieve Razim  
[jobs@allsaints-austin.org](mailto:jobs@allsaints-austin.org)

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