

St. John's Episcopal Church | 312 S. Guenther Ave | New Braunfels, TX 78130
Job Description: Youth Minister – Part Time

St. John's Episcopal Church is accepting applications for a part-time youth minister. To apply, send the following to Pamela Johnson, Parish Administrator, at pam@stjohnsnb.com: 1) cover letter, 2) resume that includes detailed work experience, and 3) three references, including their title and contact information.

Responsibilities:

Reporting to the Rector, the Youth Minister supports the ongoing youth ministry (6th-12th grades) at St. John's Episcopal Church by building deep and meaningful relationships, modeling a Christ-like lifestyle and attitude, assisting and leading ministry events, and aiding in the transformative education of students.

Personal

- Spend regular time in personal Bible study/devotional to maintain your own spiritual health
- Find a mentor who will stretch you spiritually and programmatically

Technology and Communication

- Utilize technology to effectively communicate with youth and parents
- Collaborate with the Communications Coordinator in a timely manner regarding social media, eBlasts, eNews, and other modes of communication

Contact Work

- Regularly connect with parents to ensure we are supporting their spiritual goals for their children
- Make contact with students outside of the youth group gatherings
- Build community and foster relationships with the friends of our youth

Weekly Events

- Publish a calendar with the teaching themes and meeting schedule
- Develop and maintain a weekly youth group/Bible study
- Oversee Sunday Morning classes, including confirmation

Annual/Semi-Annual Events

- Plan and execute a Youth Retreat, Youth Sunday, and Annual Youth Fundraiser

Summer

- Develop a summer event/mission trip
- Develop a summer program to keep in contact with youth

Additional Responsibilities

- Assist with developing and maintaining a yearly budget for youth ministry
- Participate in continuing education
- Actively participate in the life of St. John's Episcopal Church
- Achieve goals of SJEC in partnership with parents, staff, and volunteers
- Work effectively with SJEC clergy and lay staff in carrying out the vision, mission, and values of St. John's
- Ask questions, seek leadership, take risks, and learn
- Meet on a regular basis with the Rector
- Attend staff meetings and other ministry meetings
- Other duties as assigned on an as-needed basis

Qualities:

St. John's Episcopal Church is a house of God that is open to all. Hospitality, gentleness, and kindness are three very important qualities that should be lived at all times. The Youth Minister must desire to serve others well.

To effectively perform the duties of the Youth Minister, the following competencies are essential:

- Committed to Christ and the church as the Body of Christ
- Respect and appreciation for the Episcopalian expression of faith
- Authentic commitment to Christ and lifestyle that can be modeled for youth
- Enthusiastic desire to engage with youth and their parents
- Naturally connect with people
- Effectively manage time, complete assignments, and initiate new ideas and tasks
- Able to recruit and raise up leaders
- Able to identify issues and resolve problems in a timely manner
- Courteous and conscientious with strong interpersonal skills, including a high level of emotional awareness
- Communicate clearly, both written and orally
- Adaptable, able to quickly and effectively adjust approach to changing circumstances and new priorities
- Trustworthy, maintaining strict confidentiality