

**Youth and Family Minister**  
**Full Time Lay Ministry Position**  
**Trinity Episcopal Church, Longview, Texas**

*Loving God and others, we invite, welcome and embrace all people through worship, fellowship and service.*

### **Core Expectations**

- Design or adapt and infuse energy and creativity into programs and events for families with children under 18.
- Be a team player on a mission-focused staff.
- Recruit, train, support, and empower effective lay ministry teams to work with families and work collaboratively with these teams, as well as clergy and staff.
- Be a person of strong Christian faith and integrity with outstanding interpersonal and professional skills.
- Be a person of prayer and discernment committed to ongoing spiritual, personal, and professional growth as a follower of Jesus.
- Establish and grow relationships with youth, children, and families currently at Trinity.
- Establish and grow relationships at the Trinity School of Texas and other schools that Trinity families attend and promote ministries at these schools.

### **Specific Responsibilities**

- Plan, organize, and help teach Sunday morning Christian formation for youth in grades 6-12.
- Beginning with a single youth group, work to establish, organize, lead, and grow youth groups for middle school and high school on Wednesday nights.
- Establish, direct, and grow Christian formation program for younger children on Wednesdays.
- Involve youth in worship services and opportunities for formation through music.
- Participate in weekly staff meetings and an annual planning retreat.
- Publicize programs within the parish and to the wider community.
- In collaboration with Rector, hire and oversee workers and trained volunteers for nursery.
- Together with clergy and staff, help organize, plan, and lead annual Vacation Bible School.
- Plan and lead service projects and mission trips for youth (including students at Trinity School of Texas), with an emphasis on local mission.
- Teach youth confirmation class with clergy.
- Be the face of Trinity Episcopal Church at Trinity School of Texas and other schools where Trinity families attend, building relationships with students, families, faculty, and staff.
  - Give chapel talks regularly at Trinity School of Texas, at both All School Chapel and Lower School Chapel.
  - Eat lunch with students, faculty, and staff three times/week at Trinity School of Texas and on a regular basis at other schools, as school policies permit.
  - Regularly attend games, performances, and other school events.
  - Invite students to participate in worship, events, and programs of Trinity Episcopal Church.
- Help with pastoral care to children, youth, and their families and make referrals to clergy as needed.
- Report monthly to the Vestry about youth and family ministry and participate in annual budgeting process.

### **Qualifications**

- Bachelor's Degree or its equivalent in life experience. Track record of effective work with youth.
- Excellent skills in teaching, public speaking, written communication, recruiting and organizing people, and program administration.

- A warm, joyful, energetic, welcoming, creative, and flexible nature, and a strong faith in Jesus Christ.
- Confirmed communicant in good standing and active member of the Episcopal Church, or of a close ecumenical partner.
- Knowledge of the Episcopal Church and its history, and eagerness to form followers of Jesus in the context of the doctrine, discipline, and worship of the Episcopal Church.
- Musical gifts, both instrumental and vocal, highly desirable.
- Able to engage all age groups serving and supporting youth of the parish.
- Willingness to make a five -year commitment.

The Youth and Family Minister is an employee of the Rector, who is the Youth and Family Minister's immediate supervisor. Full-time, salaried position. Competitive compensation, negotiable depending on qualifications and experience. Lay pension and individual health insurance provided according to parish policies. Church-supplied housing is possible for the right candidate.

A comprehensive background check is required as a condition of employment, as is full compliance with Safeguarding God's Children, Safeguarding God's People, and other policies of Trinity Episcopal Church, of the Episcopal Diocese of Texas, and of the Episcopal Church.

To apply, please send a cover letter, resume, and three professional references to the Rev. Bill Carroll, Rector, Trinity Episcopal Church ([frbill@trinityparish.org](mailto:frbill@trinityparish.org)). Inquiries about the position can be directed to the same address or by phone (903-399-1190).