

# **Application Form for Volunteer Youth Helper in Ministry/Program Sample**

*Provide all of the information asked for and return this application to:*

\_\_\_\_\_

Today's Date \_\_\_\_\_

Name \_\_\_\_\_ Birth date \_\_\_\_\_

Age group you are volunteering for \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home phone \_\_\_\_\_ Cell # \_\_\_\_\_

E-mail \_\_\_\_\_ Best time to contact you \_\_\_\_\_

How long have you attended this church/school/organization? \_\_\_\_\_

What interests you about the ministry/program in which you wish to serve? \_\_\_\_\_

\_\_\_\_\_

What experience or skills do you bring to this ministry/program? \_\_\_\_\_

\_\_\_\_\_

**References:** Please list references as requested giving complete contact information.

1. A teacher or counselor from your school:

*How long have you known this person?* \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

2. An adult family member other than a parent or sibling:

*How long have you known this person?* \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

3. An adult member of the church, school or organization who has known you in a ministry/program setting:

*How long have you known this person?* \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

## Interview Form Sample

Applicant's name \_\_\_\_\_

Date \_\_\_\_\_ Ministry/Program position sought \_\_\_\_\_

Interviewer \_\_\_\_\_ Position \_\_\_\_\_

1. Why are you interested in helping in this ministry/program? \_\_\_\_\_

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2. What experience do you have working with this age group? \_\_\_\_\_

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3. What tasks and responsibilities do you expect to have in this ministry/program? \_\_\_\_\_

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4. What do you think is the most important thing you need to know to carry out this ministry/program? \_\_\_\_\_

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5. What challenges do you see arising for you in this ministry/program? \_\_\_\_\_

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## Personal Reference Response Form Sample

The applicant listed below has applied for a volunteer ministry/program position at \_\_\_\_\_ (*insert name of church or school or diocesan organization*) and has given your name as a reference. Take a few minutes to complete this reference and return it to \_\_\_\_\_ (*insert name*). We appreciate your response.

Name of applicant \_\_\_\_\_

Volunteer ministry/program position sought \_\_\_\_\_

Reference questions:

1. In what capacity do you know the applicant? \_\_\_\_\_

\_\_\_\_\_

2. What three words would you use to best describe the applicant? \_\_\_\_\_

\_\_\_\_\_

On a scale of 1-10 (with 1 being lowest and 10 highest) please rate the applicant on the following characteristics. If you have insufficient knowledge on a particular characteristic, please note that.

Characteristic	Rating 1-10	Comments
Ability to work well with others		
Personal motivation and initiative		
Dependability		
Trustworthiness		
Attitude		
Ability to communicate clearly		
Personal follow-through		